The Michigan Council for Arts and Cultural Affairs (MCACA), is offering Michigan K-12 schools grants of up to $1,500 to pay for arts equipment (including repairs of arts equipment) or supplies being used within the classroom/school setting. Michigan K-12 teachers in any arts discipline may apply for the grant, including: creative writing, dance, film/video, music, visual arts, and theatre. Grants are awarded on a reimbursement basis.

ELIGIBILITY

- Applications will be accepted on a rolling basis online at www.smartsimple.com through Friday April 16, 2021.
- Purchases and repairs must take place between October 1, 2020 and June 30, 2021.
- Applicants must be accredited Michigan preK-12 educational institution, public or non-public school, private school, home school, school district, intermediate school district/regional educational service agency or an accredited Head Start program.
- Applicants may receive only one Art Equipment & Supplies grant per school building, per school year. In addition, the same school may not receive this grant in two consecutive years, so should not apply.
- Grants will only be awarded to one applicant per educational institution.
- A certified teacher must be the primary contact.
- Furniture or equipment that becomes part of the school building is not eligible.
- Incomplete applications will not be considered.

APPLICATION CHECK LIST

- Get permission from your principal or district to apply.
- Determine a list of supplies or needed repairs.
- Obtain price quotes or catalog prices to support your estimated costs.
- Review the enclosed application questions and ready your materials in order to complete the application online.
SUBMITTING YOUR APPLICATION
Grant Opens: August 15, 2020
Grant Closes: April 16, 2021 (or until all funds have been expended)

1. Submit your application online along with your attached estimate at www.smartsimple.com.
2. Applicants will be notified of the status of their grant request via email.
3. If approved, your grant contract (which will be e-mailed to you) must be signed by your school administrator, and returned either via email or US mail.

FINAL REPORT and REIMBURSEMENT

1. The online Final report must be completed and approved before reimbursement can be made.
2. FUNDS ARE DISTRIBUTED ON A REIMBURSEMENT BASIS, after purchases have been made. Awardees must present a PAID receipt or copy of check used to pay for supplies, send letters to Michigan state senator and state representative, and complete the final report to which PAID receipts should be attached. Final reports must be received by June 31, 2021.
3. You will also be asked to quantify how much instructional time was made possible through the grant purchase.
4. MCACA will reimburse the school for supplies purchased (not to exceed the grant award) within approximately 60 days of receipt of the final report.

GIVING CREDIT
This grant is funded by the Michigan Council for Arts and Cultural Affairs. It is essential to inform and thank your state legislators for any grant you may receive. If you receive any press coverage be sure to supply information about the grants and share any coverage with MCACA.
APPLICATION QUESTIONS

You will be asked to supply the following information during your online application:

SCHOOL INFORMATION
- Official Name of School
- Address
- Public or Private/Charter
- Federal Tax ID#
- School District (if applicable)

PRIMARY CONTACT - Must be a certified teacher submitting the request.

SCHOOL PRINCIPAL - The school principal must approve the application and will be asked to sign the award contract, if granted.

STUDENT INFORMATION - Number of students using equipment or supplies, Grade level(s)

DESCRIPTION OF SCHOOL COMMUNITY - Describe the general location and socio/economic status of your school. Title I status, percentage of ELL students, rural location, distance from cultural resources may all help create a better picture of your students and their needs.

DESCRIBE SUPPLIES – Choose from the drop down menu (below) of supplies to be purchased. You will also be asked to write a short description of what you need and your educational goals.

IMPACT – Describe the estimated number of individuals benefiting and geographic location of the school – this is an explanation of the demographics and community the school operates in.

IMPLEMENTATION - Explain how the supplies purchased with these funds will help you meet educational goals and allow your students to achieve learning outcomes.
Arts Equipment & Supplies Grant List of Approved Items

This grant may be used for the purchase or repair of any of the following items. Items not on list will be considered but you are encouraged to check with MCACA before completing application:

- Adaptive supplies for Special Needs
- Audiovisual and Media Arts Equipment
- Ceramics (Clay, glazes, tools and equipment)
- Dance related equipment
- Drawing (Pencils, Markers, Inks, Pastels etc.)
- Discipline-Related Media (Books, Sheet music, Software)
- Musical Instrument Purchase
- Musical Instrument Repair
- Musical Accessories (Bows, Reeds, Strings, Stands, etc.)
- Painting related supplies
- Paper and board Crafts
- Presentation and Display Items (Easels, Portfolios, etc.)
- Protective Clothing and Gear
- Puppets, Costumes, Masks
- Sculpture and Jewelry Making Supplies